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## MINI-GRANT REIMBURSEMENT FORM

Thank you for organizing an event with **Americans for Informed Democracy!** In order to be reimbursed for your receipts, you must fill out the questions and checklist below and return this form in the stamped, self-addressed envelope to:

AIDemocracy, 701 Cathedral St., Suite L3, Baltimore, MD, 21201

Name: \_\_\_\_\_

School: \_\_\_\_\_

Event Title: \_\_\_\_\_

Date: \_\_\_\_\_

Programming area (circle one):

Development    Global Health    Environment    Peace & Security or Hope Not Hate

1. What was the amount of the mini-grant awarded to you for this event?

\$ \_\_\_\_\_

2. Please list the receipts you are enclosing and the total amount for which you are seeking reimbursement:

Item:	Amount:
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total \$ \_\_\_\_\_

3. Please write your mailing address in the space provided:

Checklist:

- I have answered questions 1 - 3 and stapled all receipts to the back of this form
- I have filled out an event report at: [www.globalscholar.org/event\\_report](http://www.globalscholar.org/event_report)
- I have included a copy of the sign-in sheet for my event

I understand that I must submit this form with receipts, mail in sign-in sheets, and fill out the event report form online to receive my mini-grant reimbursement. I verify that the items bought with this mini-grant were used exclusively for the above-mentioned event.

Signature: \_\_\_\_\_